

**San Diego County Orchid Society**  
**Minutes of the Board of Directors Regular Meeting**  
**October 4, 2018**

**Attendees:**

Debby Halliday, John Oswalt, Tom Ketelaar, Bob Clark, Carey McCoy. Kay Klausing, Myra DeTate, and Scott LaBouff were excused absent. Pedro Sanchez was absent.

The normal meeting location at Balboa Park - Casa Del Prado Building, Room 104 was not available due to the Casa del Prado buildings' complex being closed for the start of required plumbing repairs. The meeting's alternate location was the home of David Hoffmaster. The call to order came at 7:14 P.M. by Vice-President, Debby Halliday.

**Secretary's Report:** - Tom Ketelaar

1. September 2018 Board meeting minutes had been approved via email.
2. SDCOS member Lou Wilson is donating a 10 x 10 patio tent with side coverage for the Society's use. His donation is greatly appreciated!

**Treasurer's Report:** - Myra DeTate

1. Myra was not present. Financials will be provided the Board by email.

**President's items:**

Kay was not present at the Board meeting but items had been provided for Board discussion.

1. The Society will be again be participating at the "Huntington International Orchid Show and Sale" taking place October 19-21, 2018 in San Marino, California. Arrangements for transporting of plants to the show are in progress.
2. A list of those interested in a bus trip to the Huntington show was available at the October General meeting with twenty-three interested participants listed. An email blast requesting a show of interest from membership will be sent out and other orchid groups wishing to participate will be approached. More on a possible bus trip will be provided in the near future.
3. As decided previously, the Society will be hosting the American Orchid Society (AOS) during the 2019 Spring Show.
4. Kay nearly has the next survey completed relating to Society shows. It will be available to membership soon.
5. Relating to the Society's newsletter, an email was sent to membership with email service and those members receiving a hard copy newsletter were personally contacted by Kay. January 2019 is the target for the newsletter to be provided electronically to membership. There remains a need for a very

small number of printed newsletters to service those not using an email service and/or not having or using a computer.

**First Vice-President Items:** - Debby Halliday

1. Debby reported the main speaker for November will be Brandon Tam of the Huntington Botanical Gardens. Final details regarding the talk will be in the November newsletter.
2. The 2019 January General meeting falls on Tuesday, January first, New Year's Day. Whether the park facilities will be open for use and attendance may be quite slim due to the holiday's events, present a possible change to the January General meeting and Board meeting events. Debby will be investigating issues relating to the January 2019 meetings for possible changes or cancellation. Stay current with meetings, emails, and newsletter announcements.
3. Debby will be confirming use of the SREC (Scottish Rite Event Center) for the 2019 Spring Show events.
4. Planning for marketing materials relating to the 2019 Spring Show have begun.

**Second Vice-President Items:** - John Oswalt

1. John is formulating the activity for the November Culture Class and will provide information in the November newsletter.

**Directors at Large Items:** - Bob Clark, Pedro Sanchez, Carey McCoy

1. Bob informed the Board the "Robert's Rules of Order Newly Revised", eleventh edition, is now available for purchase. He made a motion to purchase two copies of the publication. The motion was seconded and approved. Bob will make the purchase and present the receipt to the treasurer. One copy will remain with the Parliamentarian and the other copy will be available to the membership in the library.
2. Carey McCoy noted to the Board that all the green table cloths used for various SDCOS events have now been washed and all little critters and micro-organisms have been forced to look for living quarters other than the green tablecloths. The Society appreciates the efforts of both Carol Kerr and Carey McCoy with this task of providing clean surfaces for the various events.

**Additional items of business:**

1. David Hoffmaster was present at the meeting to address concerns for the October show in the park. Use of the patio area near Room 101 was the major concern with items relating to vendors, set-up and lay-out, lack of participating volunteers, cash register stations, traffic flow and control, available tables, and other items were up for discussion. After extensive discussion, the Board consensus is that the Society is not ready to make a move to the patio area and the fall show will remain inside as is the custom.
2. A materials transport vehicle will be leased to move show materials to and from the storage facility and Balboa Park. Dave is making the arrangements.

3. The availability of orchid supplies sales at monthly General meetings and the annual spring show was discussed. After polite and reasoned discussion, the decision was made to have supply materials available for the 2019 Spring Show only. Once the results of materials' sales have been logged after the 2019 Spring Show, the need for any expansion or termination of this activity will be reviewed. John Oswalt volunteered to coordinate the necessary activities to have supply materials ready for the Spring Show.

**Scheduled Date for the next Board Meeting:**

Thursday, November 4, 2018, at 7:00 P.M. – Balboa Park - Casa del Prado building, Room 104. There being no further business, Debby Halliday, Vice-president and the presiding officer, adjourned the meeting.

**Meeting Adjournment:** 8:08 P.M.

Respectfully submitted,

Tom Ketelaar  
Secretary